



The Review

NBIMC News, Updates, & Announcements

August 2026

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NBIMC is located on the NSA Bethesda campus in Bldg. 17B.

Hours: 6 a.m. to 5 p.m.

Phone: 301-295-6590

E-mail:

dha.bethesda.wrnmhc.mbx.nbimc@health.mil



Hibiscus Flower bloomed in Bldg 17B

Understanding the D4 Rejection Code

NBIMC has received calls regarding D4 ("not spun properly" or "not spun down") rejected samples. Because D4 serves as a non-specific, catch-all category, each rejection includes a brief note outlining the exact issue.

Personnel are advised to review this accompanying note for detailed information. For further assistance, please contact dha.bethesda.wrnmhc.mbx.nbimc@health.mil or CDD_Military@labcorp.com and ensure you provide the rejected barcode number.

Training Information & Specimen Collection

When a rejection is marked as "not spun properly" or "not spun down", NBIMC refers sites to training information that is located on [CDD's AFTIS website](#). This is the same site where the CONUS sites acquire the airbills for their samples. On the website, there is a link titled "**Navy Processing Instructions**". Within those instructions, there is a slide titled "**Specimen Collection**" that provides valuable information explaining what to do with each sample immediately after collection.

Note: It does not matter if the gel barrier settles straight or at an angle. What is important is that the instructions provided are completed correctly.

CDD Operations

CLOSED Labor Day – Monday, September 7th, 2026

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UIC Numbers Needed!

For anyone requiring assistance from CDD in terms of specimen submission, tracking, processing, etc., please be sure you list your UIC # in the email and/or phone call.

Without the UIC #, CDD cannot decipher what site and location you are reaching out from, further delaying their ability to assist you. Please leave your full name, UIC #, Site Name, and any other important contact information when contacting CDD for assistance.

CDD Group Email: CDD_Military@labcorp.com

CDD Fax Number: (888) 858-8664

Sample Transfer Lists NOT Required

For sites receiving D-1 deficiencies, please be aware that the transfer lists printed and included with samples are unable to be used at CDD. CDD has reported a misconception amongst sites with D-1 rejects who assume the printed transfer lists they send can be utilized to enter orders at CDD. However, this is untrue and it is okay for sites to stop sending these lists.

Please continue checking all orders have been placed in MRRS or MHS Genesis

Sending a message with Personally Identifiable Information (PII)?

Please remember to encrypt or FAX all messages including PII. CDD and NBIMC have received numerous unencrypted emails containing PII. Any PII that can cause harm, financial loss, or identity theft should always be sent with encryption. Failing to do so could potentially lead to a HIPAA violation. Healthcare records including Protected Health Information (PHI), medical history, and any other personal health data require encryption to protect patients. Please abide by these rules and

ensure all messages containing PII or PHI are encrypted.

Routing of HIV Test Results – U.S. Embassies

For DoD active-duty personnel assigned to U.S. embassies, ALL HIV test results must be securely routed through the Department of State MED email system.

NBIMC has received several unencrypted HIV test result documents by email. PLEASE do not send these results directly to NBIMC. Instead, route all results for active-duty personnel assigned to U.S. embassies through the Department of State (MED) email to ensure information is protected and properly transmitted.

Can you clarify HIV test ordering for the following scenarios?

a. Standard Duty Screening: Is the correct order "HIV-1/2 AG/AB 4G CDD"?

Yes, the HIV-1/2 AG/AB 4G CDD test is sufficient for all military branches.

b. PrEP 3-Month Checkup: Which order should be used for service members on PrEP?

For members on PrEP, they should receive the usual force testing HIV test (acceptable test names below), however, on the order, under Source of Test (SOT), the provider should choose G. SOT G is the source of test used for all members on PrEP to ensure the sample is additionally tested for PCR.

c. Other Scenarios: Are there other situations requiring a different HIV test order?

There are no circumstances in which the test names provided in the image below should not be used. All tests below meet force testing requirements, other test names do not and therefore will not be accepted.

Orderable Item Description	Synonym Primary
• HIV-1/O/2 (AF FT EPI)	HIV-1/O/2
• HIV-1/O/2 CDD (Army/Navy FT)	HIV-1/O/2 CDD
• HIV-1/2 AG/AB 4G CDD	HIV-1/2 AG/AB 4G CDD

Improve Your Specimen Workflows: New Training Slides Available!

Want to reduce specimen discards and patient redraws at your site? We have a quick, two-slide training guide ready to help streamline your specimen ordering and submission process.

To help your team get it right the first time, our team has developed a highly visual, easy-to-use reference guide that breaks down critical submission steps. This resource is perfect for quick training sessions, huddles, or posting at workstations.

Interested in receiving these slides? Reach out to our team at dha.bethesda.wrnmmc.mbx.nbimc@health.mil to get your copy today!

SST Usage – Check Expiration Dates

MINIMIZE WASTE! Check expiration dates of SSTs and utilize SSTs with nearing expiration

For all sites using Serum Separator Tubes (SSTs), please be sure to check expiration dates and use SSTs with upcoming expiration dates before using brand new SSTs with later expiration dates. Sites failing to check expiration dates of SSTs are incorrectly utilizing inventory and contributing to waste of SST tubes. Please do not request more SSTs unless all older tubes have been used first.

POC Site Update Reminders

The Center for Disease Detection (CDD) requests all POC's to inform CDD if/when they will be leaving a site. Additionally, POC's are required to inform CDD of any new POC's and/or any changes to the site's contact list. By continually communicating with CDD, all sites will remain up to date as staff changes occur, allowing for more up to date POC listings.

Please email CDD_Military@labcorp.com; dha.bethesda.walter-reed-med-ctr.mbx.nbimc@health.mil with any POC site changes.

Rejection Metric Report

To assist in this effort, we've developed comprehensive Rejection Metric Reports for all participating laboratory sites. These reports provide valuable data on deficiencies, allowing labs to identify areas for improvement and optimize their processes. Want to see how your lab is performing? Request your customized Rejection Metric Report today. Simply send us an email to NBIMC Program Analysts: Julia Wolfrey and Ai Marrero julia.d.wolfrey.ctr@health.mil; ai.marrero.civ@health.mil.

including your:

- Site UIC
- Site Name
- Period of Report(s) desired

Rejection metric Reports include:

- Total # of tests submitted per site/UIC
- Total # of rejections (D2-D9 deficiencies) per site/UIC
- Average percent rejects per site/UIC
- D4 reject totals broken down by D4 reject reasonings
- D1 COR errors & D1 COR % rejects per site/UIC